



UGANDA LAW SOCIETY
P.O. Box 426, Kampala Uganda
BID NOTICE

DATE: 8th November, 2018

Proposed Uganda Law Society Headquarters on Plot No. 5A, John Babiha (Former Acacia Avenue), Kampala

[Procurement Reference number; ULS/WRKS/2018-2019/00001]

1. The **Uganda Law Society** has allocated funds to be used for the acquisition of **The Proposed Uganda Law Society Headquarters on Plot No. 5A, John Babiha (Former Acacia Avenue), Kampala.**
2. The **Entity** invites sealed bids from eligible bidders for the provision of the above works.
3. Bidding will be conducted in accordance with the open international bidding method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00 am – 12:45pm and 2:00 – 5:00pm.**
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(a) and upon payment of a non-refundable fee of **UGX 200,000 (Two Hundred Thousand Shillings Only)**. The method of payment will be Cash/EFT.
6. Bids must be delivered to the address below at 8(a) at or before **11:00 am local time on Friday, 7th December, 2018. All bids must be accompanied by a bid security of Uganda Shillings Two Hundred and Fifty Million (Ugx 250,000,000) or an equivalent amount in a freely convertible currency.** Bid securities must be valid until **Monday, 11th February, 2019.** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 8(a) at **1:00 pm local time on Tuesday, 7th December, 2018.**
7. There shall be a pre-bid meeting/site visit at **Uganda Law Society, Plot No.5A, John Babiha (Former Acacia Avenue), Kampala** at **11:30am local time on Thursday, 22nd November, 2018.**
8. (a) Documents may be inspected at:

Uganda Law Society,
Plot 610 Wamala Road, Buye, Ntinda. Off Ntinda-Kisasi Road
P.O. Box 426, Kampala, Uganda
Email: uls@uls.or.ug
Tel: +256-414-342424

- (b) Documents will be issued from: same as in 8(a)
- (c) Bids must be delivered to: same as in 8(a)
- (d) Address of bid opening: same as in 8(a)

9. The Planned Procurement Schedule (subject to changes) is as follows:

Activity	Date
(a) Publish bid notice	Thursday, 8 th November, 2018
(b) Pre-bid meeting/ Site visits where applicable	Thursday, 22 nd November, 2018
(c) Bid closing date	Friday, 7 th November, 2018 at 11:00am local time
(d) Bid opening date	Friday, 7 th November, 2018 at 1:00pm local time
(e) Evaluation process	Friday, 21 st December, 2018
(f) Display and communication of best evaluated bidder notice	Friday, 4 th January, 2018
(g) Contracts committee approval	Friday, 11 th January, 2018
(h) Issuance of contract award letter	Monday, 14 th January, 2018
(i) Contract signature	Tuesday, 15 th January, 2018

Joyce Nalunga Birimumaaso
Chief Executive Officer
Uganda Law Society,
Plot 610 Wamala Road, Buye, Ntinda. Off Ntinda-Kisasi Road
P.O. Box 426, Kampala